

# Juliana Ford | Residence Representative | July 2024 | 6 hours

#### **Hours Breakdown**

(Meetings, events and activities that I've attended in my role, with an hours breakdown)

# **Exec/Housing Communications** - 2 hours

Communicated with Housing Services and Exec regarding ORS related topics and team changes.

#### Miscellaneous - 4 hours

Finalized tasks for incoming training week (presentation, team bonding scheduling and booking, etc.)

Continued work on Winter Formal preparations.

Continued planning for first Residence-Wide event.

# Highlights and Reflection's

(Information of note, what went well, what did not)

As we get closer to training week, I am so excited to meet our incoming team as well as our Residence community!

Preparations for the upcoming term have been progressing smoothly and as planned.

## Challenges

(eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.) Communication during the summer has been improving, but is still a challenge as planning and preparation for the incoming term progresses

#### **Goals Accomplished**

(Kept up with regular duties &/or accomplished additional goals)

Regular duties were maintained, and all summer duties have been in progress continuously.

All check-in's have been completed.

# **Current/Upcoming** Tasks

(Upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with)

- Finalizing incoming ORS President duties (Shirts, team bonding, cabaret booking, Winter Formal, etc.)
- · Preparing upcoming ORS training week duties

### Goals for Next Month

(What I would like to accomplish next month as a ULSU representative)

- Finalize any remaining tasks before training week/move-in
- Connect with OPS team and Exec again about any incoming needs/areas of concern

## Important Dates/Deadlines

August 21st - ORS Move-In Day August 22nd-23rd - Exec Training August 25th-30th - ORS Training Week